



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

APR 11 2000

Ronald A. Kaye, Treasurer
Friends of Melinda Katz
P.O. Box 831
Forest Hills, NY 11375

Identification Number: C00331793

Reference: Year End Report (7/1/99-12/31/99)

Dear Mr. Kaye:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

Schedule C of your report fails to include certain information required by Commission regulations. Please amend your report to include the due date and interest rate for the loan owed to your committee by the RFK Democratic Organization. (11CFR §§100.7(a)(1) and 104.3(d))

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,

Michael H. Young
Reports Analyst
Reports Analysis Division